

TONBRIDGE & MALLING BOROUGH COUNCIL

JOINT TRANSPORTATION BOARD

20 September 2021

Report of the Director of Street Scene, Leisure & Technical Services

Part 1- Public

Matters For Decision

1 PARKING ACTION PLAN, PHASE 12

Summary

This report brings forward recommendations to the Borough Council's Cabinet for Phase 11 of the Parking Action Plan following formal consultation.

1.1 Introduction

- 1.1.1 The Borough Council has for many years divided requests for new and revised parking restrictions into separate phases of the "Parking Action Plan". Parking proposals as part of Phase 12 of the Parking Action Plan have already been subject to a report to the March 2021 meeting of this Board, following the informal consultation stage
- 1.1.2 The March 2021 meeting of this Board agreed that a number of proposals should proceed to formal consultation, which was undertaken on parking proposals at 12 locations across the Borough.

1.2 Phase 12 - Formal Consultation

- 1.2.1 Formal consultation was carried out on the 12 locations from 9th July 2021 to 1st August 2021 in accordance with the relevant statutory requirements. This consisted of;

- letters to immediate frontagers and those who commented at the informal consultation stage;
- notices on-street;
- advertisements in the local press;
- letters to Parish/Town Councils;
- letters to statutory consultees (emergency services, bus companies, freight associations, motoring organisations etc.)

- documents “on deposit” at Tonbridge Castle, the Borough Council offices at Kings Hill and the County Council’s offices in Maidstone; and
 - on the Borough Council’s website
- 1.2.2 A summary of all the locations, the issues raised and a recommendation for each is included in **Annex 1**.
- 1.2.3 **Annex 2** contains each location summary, with more detail as to the response rate, analysis and recommendation.
- 1.2.4 **Annex 3** contains a redacted copy of all the formal consultation responses relating to the Phase 12 proposals that have been received within the formal consultation period.
- 1.2.5 **Annex 4** contains plans of the Phase 12 proposals that were circulated for as part of the consultation.

1.3 Legal Implications

- 1.3.1 The on-street parking service is undertaken by the Borough Council on behalf of Kent County Council under terms of a formal legal agreement.
- 1.3.2 The formal consultation was undertaken in accordance with the Local Authorities Traffic Orders (Procedures) (England and Wales) 1996.

1.4 Financial and Value for Money Considerations

- 1.4.1 Funding to implement works associated with the Parking Action Plan Phase 12 is provided within existing revenue budgets.

1.5 Risk Assessment

- 1.5.1 The comprehensive assessment and consultation process applied to Parking Action Plans provides the assurance that the Borough Council has the will and ability to adapt proposals brought forward, in the light of comment and circumstances, and to ensure that it achieves a best balance of local parking needs. A regular review of the schemes is crucial to ensure that the Council correctly and effectively manages on-street parking in these areas, as the proposals are either introduced for safety reasons or to provide a more appropriate balance of parking needs.
- 1.5.2 A major risk is that scheme proposals encounter significant lack of local support. This risk is mitigated by the considerable effort devoted to ensuring there is widespread consultation on proposals through informal consultation before any formal stage of consultation is reached. There is also care given to ensuring that schemes are adjusted and adapted in the light of comments and observations received from the local community, without compromising safety.

1.6 Equality Impact Assessment

- 1.6.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

1.7 Policy Considerations

- 1.7.1 Asset Management

- 1.7.2 Communications

- 1.7.3 Community

- 1.7.4 Customer Contact

1.8 Recommendations

It is **RECOMMENDED** that the recommendations for each location included in Phase 12 of the Parking Action Plan, shown in **Annex 1** to the reports be adopted, and the proposals be implemented.

The Director of Street Scene, Leisure & Technical Services confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

contact: Andy Bracey
Parking Manager

Phase 12

Annex 1 – List of locations and recommendations

Annex 2 – Location summaries

Annex 3 – Redacted formal consultation responses
(split into Parts 1-5 to reduce file size)

Annex 4 – Formal consultation - Plans of proposals

Robert Styles
Director of Street Scene, Leisure and Technical Services